MITEL NETWORKS

5220 IP Phone



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Note: You can use the Desktop Tool to program Personal Keys on your 5220 IP Phone. For more information, refer to the 3300 ICP 5220 IP Phone user guide located at www.mitel.com, or contact your Administrator. SIP Users: Refer to the 5212/5220 SIP User and Administrator Guide.

Making a Call

9 Lift the handset.
6 Dial the number,
7 or Press a Speed Call,
4 or Press Redial.

Placing a Call on Hold

4 Press **Hold**.

Retrieving a Call from Hold

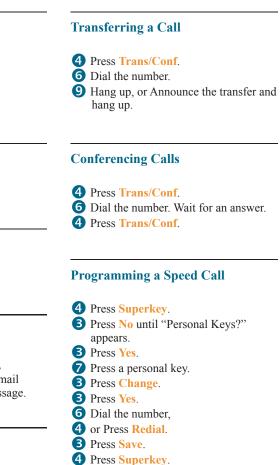
7 Press the flashing line key.

Leaving a Message

If the message indicator is lit,
 Press Message, or if a voice mail system answers, record a message.

Retrieving a Message

 Press Message.
 If "Call Me Back" appears, press Yes.
 Press Call to call the message sender, or Press Erase to erase the message.



Quick Reference Guide